

Coaching agenda options

Agenda item	Description	Timing
Morning check-In	The Amplify Coach will check in with point of contact to review the schedule for the day.	5–15 minutes
Observe assessment administration	The Amplify Coach will observe a teacher administer mCLASS assessment measures to 3–5 students. Teachers are prioritized based on need. Leaders should plan to co-observe whenever possible.	20–30 minutes each
Debrief observations	Debriefs with teachers and/or leaders are required if assessment administration or lesson observations are conducted. These should be held in a private space to allow for open communication among participants.	15–20 minutes each
Model assessment administration* (up to two per coaching day) <i>*Available for onsite coaching only.</i>	The Amplify coach will model mCLASS assessment administration for 3–5 students. Teachers from other classrooms should join to observe the model if possible. <i>Note: Models of assessment administration are primarily for schools new to implementation. The grade level and assessment measures to be administered need to be sent to the coach at least 10 business days ahead of the visit.</i>	20–30 minutes each
PLCs or grade-level planning meetings (up to two different topics from the menu may be chosen)	The Amplify Coach can facilitate Professional Learning Community (PLC) meetings based on a menu of meeting topics. See product specific PLC menus linked at amplify.com/pdprep .	30–45 minutes per topic

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Leadership consultation	<p>All members of the team responsible for supporting mCLASS implementation are included in this session. Please choose one of the following topics:</p> <ul style="list-style-type: none">● Implementation journey: Increase your understanding of mCLASS assessment design and what implementation should look like in schools.● Observation & feedback: Learn how to use mCLASS's administration and scoring fidelity checklists to support implementation.● Data analysis: Analyze your school-level mCLASS data to identify key next steps that will drive stronger teacher and student outcomes.	45–60 minutes per topic
End-of-day debrief	<p>The Amplify Coach will check in with the administration or leadership team to review trends, key takeaways and next steps.</p>	5–15 minutes
