

Coaching agenda options

Agenda Item	Description	Timing
Morning Check-In	Check in with point of contact to review the schedule for the day.	5-15 minutes
Classroom observations	Teachers are prioritized based on need for classroom observations. Leaders should plan to co-observe whenever possible.	20-30 minutes each
Debrief observations	Debriefs can occur with teachers and/or leaders and are required if classroom observations were conducted. These should be held in a private space to allow for open communication among participants	15-20 minutes each
Model lesson section (up to two per coaching day)	An Amplify Coach will conduct a model lesson. Teachers from other classrooms should join to observe the model lesson if possible. <i>Note:</i> Model lessons are primarily for schools new to implementation and lesson information/number of model lesson sections needs to be sent to coach at least 10 business days ahead of visit.	20-30 minutes per class
PLCs or grade-level planning meetings (up to two different topics from the menu may be chosen)	An Amplify Coach can facilitate Professional Learning Community (PLC) meetings based on a menu of meeting topics. See product specific PLC menus linked at amplify.com/pdprep .	20-60 minutes (dependent upon topic)
Amplify Coach data analysis	An Amplify Coach will analyze and share trends from collected classroom observation data.	20-60 minutes (dependent upon number of classroom observations)
Leadership consultation	All members of the team responsible for the adult learning in Amplify classrooms are included in this session to determine the status of implementation across the school.	45-60 minutes